



FEES SCHEDULE 2010 - 2011

The Australian International School Saigon

AIS Thao Dien Campus

Early Childhood & Lower Primary – Lotus 1

Upper Primary & Middle School – Cherry Blossom 1

APSC Compound | 36 Thao Dien Road | District 2 | HCMC | Vietnam

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AIS District 3 Campus

Middle & Senior School

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STUDENT BORN BETWEEN	YEAR GROUP	ENROLMENT APPLICATION FEE	ACCEPTANCE FEE	TUITION FEE		EAL (English as an Additional Language) Fee
				SEMESTER	ANNUAL	
01/09/07 - 31/08/08 DYNOTOTS 2	2 Mornings	150	1,500	1,034	1,880	
	3 Mornings	150	1,500	1,551	2,820	
	5 Mornings	150	1,500	2,973	5,405	
	2 Full Days	150	1,500	1,650	3,000	
	3 Full Days	150	1,500	2,475	4,500	
	5 Full Days	150	1,500	4,125	7,500	
01/09/06 - 31/08/07 DYNOTOTS 3	2 Full Days	150	1,500	1,650	3,000	
	3 Full Days	150	1,500	2,475	4,500	
	5 Full Days	150	1,500	4,744	8,625	
01/09/05 - 31/08/06 DYNOTOTS 4	5 Full Days	150	1,500	4,744	8,625	
01/09/04 - 31/08/05	Kindergarten	150	1,500	6,050	11,000	2,645
01/09/03 - 31/08/04	Year 1	150	1,500	6,641	12,075	2,645
01/09/02 - 31/08/03	Year 2	150	1,500	6,641	12,075	2,645
01/09/01 - 31/08/02	Year 3	150	1,500	6,641	12,075	2,990
01/09/00 - 31/08/01	Year 4	150	1,500	6,641	12,075	2,990
01/09/99 - 31/08/2000	Year 5	150	1,500	6,641	12,075	2,990
01/09/98 - 31/08/99	Year 6	150	1,500	6,641	12,075	2,990
01/09/97 - 31/08/98	Year 7	150	1,500	6,641	12,075	3,990
01/09/96 - 31/08/97	Year 8	150	1,500	7,274	13,225	3,990
01/09/95 - 31/08/96	Year 9	150	1,500	7,274	13,225	3,990
01/09/94 - 31/08/95	Year 10	150	1,500	7,274	13,225	3,990
01/09/93 - 31/08/94	Year 11	150	1,500	7,906	14,375	3,990
01/09/92 - 31/08/93	Year 12	150	1,500	8,223	14,950	3,990

* Fees are in USD

CONDITIONS

A non-refundable **Enrolment Application Fee** of USD 150 is payable upon submission of an Enrolment Application Form to the School. This fee is to cover the administrative cost of processing the application. If the student is offered and accepts a place at the School this fee is credited against the Acceptance Fee.

A non-refundable **Acceptance Fee** of USD 1,500 is payable within 10 days from the offer of a place at the School. The Acceptance Fee is paid only once and guarantees the student's enrolment into the School.

A **Bond** of USD 1,500 is payable within 10 days from the offer of a place at the School. Subject to the School receiving notice of withdrawal as required below, the Bond will be refunded at the time the student leaves the School, less any monies owed to the School at that time (eg fees, lost library books). The School requires notice of withdrawal to be provided on a standard Withdrawal Form completed and signed by the parents and submitted to the Principal at least 10 weeks prior to the date of withdrawal (except in Term 4, when the Withdrawal Form must be received at least 10 weeks prior to the end of that Term). Failure to provide such notice will result in forfeiture of the Bond.

Tuition Fees are payable annually or by semester instalments in advance.

An **EAL (English as an Additional Language) Fee** is payable annually in advance for all students who the School decides require EAL support.

Some external examination fees, and the cost of field trips, canteen, private music lessons and school buses are charged separately.

DISCOUNTS

The Acceptance Fee is discounted by 50% for the second child of the same family and waived entirely for the third and subsequent children of the same family.

A family discount of 10% is applicable on the total Tuition Fees payable by a family with 2 or more children enrolled at the School.

PAYMENT OF FEES

All relevant fees are payable before a student commences at (or returns to) the School. Parents are responsible for ensuring the payment of fees. This responsibility cannot be delegated to a company.

A 10% interest charge is applied to all amounts that remain unpaid after a period of 30 days. The School reserves the right to withhold the school report of any student whose fees remain unpaid from such time. Students may be suspended or asked to leave the School for non payment of fees.

The School prefers to receive payment by bank transfer or credit card. Cash payments can be accepted but must be pre-arranged with the Accounts Department.

Fees may be paid in USD or VND. Payments in VND will be calculated at the exchange rate for selling USD quoted by Vietcombank on the day of payment.

Payments by bank transfer or cash may be made to either of the following school accounts:

Payee:	Australian International School Saigon Limited		
Account number:	3689144 (For USD)	3689155 (For VND)	
Bank:	ANZ Bank (Vietnam) Limited - Ho Chi Minh City Branch		
	Kumho Asiana Building 39 Le Duan Street, District 1, Ho Chi Minh City		
Swift Code:	ANZBVENX472		

Instructions for payment of fees by bank transfer should include reference to the School's Debit Note number and the student's name. The Payer is liable for all bank charges. Documentary proof of payment by bank transfer must be provided to the School.

LATE ENROLMENT

If a student is enrolled into the School after the start of a Term, the Tuition Fees for the remainder of the academic year must be paid in advance according to the table below:

Student starts in	Annual Tuition Fees Payable
Term 1	100 %
Term 2	80 %
Term 3	60 %
Term 4	30 %

REFUND

Subject to the School receiving notice of withdrawal as required below, and the relevant original tax invoice/receipt, part of the Annual Tuition Fees and EAL Fees will be refunded at the time the student leaves the School, less any monies owed to the School that are not covered by the Bond.

The School requires notice of withdrawal to be provided on a standard Withdrawal Form completed and signed by the parents and submitted to the Principal at least 10 weeks prior to the date of withdrawal (except in Term 4, when the Withdrawal Form must be received at least 10 weeks prior to the end of that Term). The part of the Annual Tuition Fees and EAL Fees that is refunded depends on the student's last day of school, and is calculated as set out below:

Refund of Annual Tuition Fees	Last day of school			
	Term 1	Term 2	Term 3	Term 4
%	75%	50%	25%	0%

The "last day of school" is either: (1) the date on which the student actually leaves the School, or (2) the date that is 10 weeks from the date on which the Principal receives the Withdrawal Form. Tuition Fees paid on a semester basis are not refundable.

If the School decides during the course of the academic year that a student no longer requires EAL support, then the School will refund to the parents such part of the EAL Fees paid in advance that relates to the period from the date on which the student stops receiving EAL support to the end of the academic year.

The School will pay any refunds to the person/company from whom it received the monies by telegraphic transfer - if to an account in Vietnam, in VND; and if to an account overseas, in USD (provided the relevant monies had been paid to the School in USD).

In the event that all or part of the School is closed temporarily or permanently due to pandemic, terrorism or for any other reason, the School will not be liable to refund any fees or other monies it has received.