



SAIGON SOUTH INTERNATIONAL SCHOOL
 Nguyen Van Linh Parkway, Tan Phong Ward, District 7
 Ho Chi Minh City, Vietnam
 Tel: (84 8) 5413-0901 FAX: 5413-0902
 Email: admissions@ssis.edu.vn

Tuition & Fees Schedule Effective 2010/2011 School Year

Enrollment Fee (for returning students)

A deposit of US\$ 1,000 is payable by 15 April 2010 for all returning students at SSIS. Payment of the deposit will guarantee a seat for the student listed in the invoice provided all other requirements are met. This deposit is mandatory and failure to make payment by the due date may result in the loss of a seat for the student. The deposit will be credited against tuition in the first invoice for the 2010-2011 school year. The deposit is non-refundable and non-transferable.

Tuition

There are two tuition payment options:

Option 1: A quarterly payment plan with no refund option. Please refer to the tuition table below.

Option 2: Payment in full by 1st July 2010. A 6% early payment discount applies.

Tuition and Fees	Payment 1 st July	Payment 1 st October	Payment 1 st Dec	Payment 1 st March	Option 1 Total Annual Fee	Option 2 6% Discounted Annual Fee
Tuition	Installment 1 35%	Installment 2 25%	Installment 3 25%	Installment 4 15%	100%	94%
Early Childhood 3 - 4	2,896	2,068	2,068	1,241	8,273	7,776
Kindergarten	3,335	2,383	2,383	1,429	9,530	8,958
Grade 1 - 5	4,604	3,288	3,288	1,973	13,153	12,363
Grade 6 - 8	4,907	3,506	3,506	2,103	14,022	13,180
Grade 9 - 10	5,170	3,692	3,692	2,216	14,770	13,883
Grade 11 - 12	5,600	4,000	4,000	2,400	16,000	15,040
Capital Assessment Fee					2,000	2,000

Application Fee: US \$300 per student (*non-refundable*)

This is a one-time fee payable when the application form is submitted. This fee covers all administrative costs and admission and placement testing charges.

Annual Capital Assessment Fee: US \$2,000 per student (*non-refundable*)

This fee funds capital investment in the school facilities and equipment and must be paid at the beginning of the school year.

Enrollment Fee: US \$1,000 per student (*credited toward tuition*)

Upon receiving an offer of enrollment, an Enrollment Fee of \$1,000 must be paid immediately (within two weeks) to guarantee a place for the following school year or semester. This payment is applied toward the full year tuition fee.

Late Payment Policy

All fees must be paid by the due date(s). Late penalties will be charged as follows:

- After 30 days past the payment due date, a 5% penalty will be applied on the outstanding amount. Parents who receive a penalty notice that they believe is an error, should provide a copy of the bank payment receipt to the school. The penalty will depend on the date of the bank receipt.
- After 60 days past the payment due date, (in addition to the 5% penalty), school records will be withheld and educational services may be denied.

Late Enrollment

The school accepts late enrollment of new students depending on seat availability. For students enrolling after the beginning of the academic year, the following fees will apply:

Entry Date	% of Annual Tuition	% of Capital Assessment Fee
Anytime Qtr 1	100	100
Anytime Qtr 2	85	85
Anytime Qtr 3	60	60
Anytime Qtr 4	35	35

Refund Policy

For students whose required Tuition Fees were paid in full and in advance, on time, at the beginning of the academic year (not by installment plan), the following refund policy and schedule is applied according to the date of departure from the school for any reason. Parents must complete and return the Departure Notice form to the Admissions Office in order to obtain the refund.

Withdrawal Date	% of Annual Tuition
Anytime Qtr 1	65
Anytime Qtr 2	40
Anytime Qtr 3	15
Anytime Qtr 4	0

Additional Costs

The school supplies all educational texts and many supplementary supplies. Students and families are responsible for personal supplies, lunch, school uniforms, field trip expenses, AP Exams, bus transportation charges, and PTA dues.

Special Discount

A 20% discount will be applied to tuition and capital assessment fee for the 3rd and subsequent child(ren) of the same family attending SSIS. This discount does not apply to families whose tuition is paid by a sponsoring company, government, or other agency. This discount will be applied to the youngest child(ren) in attendance.

Payment Method

Payment is by bank transfer in VND as follows:

Beneficiary : Saigon South International School
 Bank Name : Vietcombank – Nam Sai Gon Branch
 Address : Phu My Hung Office, 801 Nguyen Luong Bang, Tan Phu, District 7, HCMC.
 Account No : (VND) 018.1.00.009171.4
 Account No : (USD) 018.1.37.009655.1
 Swift Code : BFTVNVX007

IMPORTANT NOTES:

Please ensure that your payment makes reference to your child(ren)'s name(s) and unique ID.

Please ensure that your payment covers the bank charges made by your bank and the charges made by our bank. Please note that we can only accept payment in Vietnamese Dong.